

تعداد سوالات : تستی: ۳۰ تشریحی: \*

زمان آزمون (دقیقه): تستی: ۵۵ تشریحی: \*

کد سری سوال: یک - ۱

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نام درس : زبان تخصصی مدیریت صنعتی

رشته تحصیلی / کد درس: مدیریت صنعتی (چندبخشی) / ۷۷

آزمون: نیمسال دوم ۸۹-۹۰

1. He receives his information from an authoritative source. "Authoritative" means .....
  - a. managed
  - b. reliable
  - c. composed
  - d. autocratic
2. The term ..... refers to one's usual or principal work or business, especially as a means of earning a living.
  - a. administration
  - b. contract
  - c. function
  - d. occupation
3. Public administrative jobs ..... from the exploration of outer space to sweeping the streets.
  - a. range
  - b. are ranging
  - c. ranging
  - d. ranges
4. Public administration is so ..... that it can only be described in vague, general terms.
  - a. easy
  - b. simple
  - c. concrete
  - d. abstract
5. .... this approach contains a great deal of truth, in practical terms it is unsatisfactory.
  - a. Although
  - b. In addition
  - c. Even
  - d. Moreover
6. That big company has a corporate way of doing most things. "Corporate" means:
  - a. careful
  - b. complex
  - c. collective
  - d. competitive
7. The term ..... refers to an orderly arrangement of positions in an organization on the basis of increasing responsibility and authority
 

a. malfunction	b. hierarchy
c. line function	d. efficiency

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8. .... is one of distinguishing features of any good manager.

- a. Rations
- b. Rationally
- c. Rational
- d. Rationality

9. They held a meeting to discuss the substantive matters. "Substantive" means:

- a. good
- b. serious
- c. metrical
- d. bureaucratic

10. The police are there to ..... the law.

- a. communicate
- b. produce
- c. enforce
- d. correct

11. Public and private administration ..... two areas of comparison.

- a. exhibitive
- b. exhibition
- c. exhibits
- d. exhibit

12. The importance of an end or value should not .....

- a. ignored.
- b. ignore.
- c. be ignoring.
- d. be ignored.

13. In public bureaucracies, decision-making is founded on democratic participation, consensus and .....

- a. profit
- b. stock
- c. tolerance
- d. compromise

14. He advocates a policy of gradual reform. "Advocates" means.....

- |             |            |
|-------------|------------|
| a. controls | b. ranges  |
| c. supports | d. governs |

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15. He was **defrauded** of her money by a dishonest accountant.

- a. cheated
- b. begged
- c. stolen
- d. demanded

16. She would not have succeeded in such a risky business if he had not been such a clever .....

- a. consumer
- b. collector
- c. controller
- d. entrepreneur

17. The minister is going to talk about government's **fiscal** policy. "Fiscal" means.....

- a. political
- b. financial
- c. public
- d. managerial

18. .... is a system in which persons are hired and promoted on the basis of ability rather than patronage.

- a. Patron system
- b. Interest system
- c. Merit system
- d. Promotion system

19. This sort of work ..... great patience.

- a. expresses
- b. serves
- c. demands
- d. holds

20. Public officials should be able to carry out their responsibilities without **turmoil**. The word "turmoil" means .....

- a. confusion
- b. control
- c. loss
- d. fear

21. **In other words**, a new policy should not be adopted. "In other words" means.....

- |                      |                           |
|----------------------|---------------------------|
| a. on the one hand   | b. using other expression |
| c. on the other hand | d. hence                  |

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22. The need for efficiency is **paramount** in both public and private sectors. "Paramount" means:

- a. objective
- b. supplied
- c. paradoxical
- d. important

23. With great endeavor, he has reached the ..... of his career at the age of 30.

- a. apex
- b. advisory
- c. ledger
- d. board

24. He ..... his power to his assistant.

- a. commanded
- b. led
- c. delegated
- d. watched over

25. According to ....., a subordinate should have only one superior to whom he or she is directly responsible.

- a. span of control
- b. unity of function
- c. unity of command
- d. chain of command

26. The reasons for her superiority are easy to **discern**. "Discern" means .....

- a. establish
- b. recognize
- c. satisfy
- d. discuss

27. All organizations should **observe** these principles. "Observe" means .....

- a. see
- b. watch
- c. obey
- d. look

28. Private companies should not damage the health and safety of the general .....

- a. investment
- b. losses
- c. positions
- d. community

29. The tighter the ....., the more numerous are the levels between top and bottom of the organization.

- a. ordinary function
- b. proceeding
- c. span of control
- d. field

30. The term ..... refers to the ability to influence a group toward the achievement of goals

- a. coherence
- b. practitioner
- c. leadership
- d. hierarchy