

1- Public administrators are doctors, lawyers and individuals engaged in a host of other occupations. Administrator means.....

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| 1. person who buys goods | 2. person responsible for managing affairs |
| 3. person who is of lesser rank | 4. person who practices something specified |

2- Running a hospital or factory presents similar problems that tend to crop up whenever human beings seek to work cooperatively. run means.....

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| 1. manage | 2. provide | 3. require | 4. raise |
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3- The big company has a corporate way of doing most things. corporate means.....

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| 1. competitive | 2. usual | 3. collective | 4. equal |
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4- Rationality is one of distinguishing characteristic of any manager. rationality means.....

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| 1. reasonableness | 2. agreement | 3. implementation | 4. employment |
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5- Community leaders seek consensus, and advocate citizen participation in order to find support for policies. advocate means.....

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| 1. report | 2. coordinate | 3. cause | 4. recommend |
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6- They are one of the enterprises of the kind in Europe. enterprise means.....

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| 1. function | 2. organization | 3. position | 4. socialization |
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7- It is their duty to serve the community, not to destroy it. community means.....

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| 1. the power to advice | 2. exercise of a profession |
| 3. the people in general | 4. principle of management |

8- Companies must be able to compete in the marketplace. marketplace means.....

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| 1. promotion | 2. the political views |
| 3. expectation | 4. the commercial world |

9- She has seat on the board of directors of a large company. board means.....

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| 1. control | 2. committee | 3. trade | 4. employee |
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10- You must employ someone to oversee the project. oversee means.....

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| 1. make something effective | 2. watch over and control |
| 3. dismiss from a job | 4. allot or assign something |

11- The private sector is based upon economic....., seeking definitive results.

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| 1. efficiency | 2. consumer | 3. institution | 4. bureaucrat |
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12-The term.....refers to the ability to influence a group toward the achievement of goals.

1. occupation 2. leadership 3. commision 4. chairperson

13-He was at theof his profession at the age of 35.

1. agency 2. consensus 3. apex 4. subordinate

14-He cannot do as he likes; he isto the government for any decisions he makes.

1. meritorious 2. quantifiable 3. substantive 4. answerable

15-It is the spending of capital on something inorder to increase its value. it refers to.....

1. department 2. recruitment 3. investment 4. statement

16-Public administration as a field is mainly concerned with the means for implementing political values. Public administration means.....

1. مدیریت خصوصی 2. ماموریت اجرایی 3. مدیریت دولتی 4. ماموریت قضایی

-۱۷ Productivity refers to the measure of production achievement or efficiency comparing the quantity of output with the use of necessary resources.productivity means.....

- ۰۱ سرپرستی ۰۲ جهت گیری ۰۳ بهره وری ۰۴ سازماندهی

-۱۸ In conditions of inflation there is a rise in unemployment as labour becomes too costly. inflation means.....

- ۰۱ تورم ۰۲ عرضه ۰۳ ترفیع ۰۴ بهره

-۱۹ Anew policy should not be adopted ,because a new political leader takes office. take office means.....

- ۰۱ قدرت را در دست گرفتن ۰۲ حمایت کردن
۰۳ تحت تاثیر قرار گرفتن ۰۴ واگذار کردن

-۲۰ Chain of command originated in the military and encourages compliance without disagreement. Chain of command means.....

- ۰۱ حیطه نظارت ۰۲ زنجیره فرماندهی ۰۳ ارزیابی نظارت ۰۴ وحدت فرماندهی