

- 1- Write a resume in which you include information on education, certification, experience, and othe relevant information. It should be at least 75 words. نمره ۲.۸۰
- 2- Write a letter of about 50 to 75 words to your friend to congratulate him or her for his or her graduation from university. نمره ۲.۸۰
- 3- Write a letter of condolence to a relative who has lost a dear one. Your letter should be between 50 and 75 words. نمره ۲.۸۰
- 4- Create a situation and write a letter of inquiry of about 75 words. Your letter should have an opening, a middle, and a closing part. نمره ۲.۸۰
- 5- Create a situation and write a letter of order with opening, middle and closing. It should be about 75 words. نمره ۲.۸۰