

سری سوال: یک ۱

زمان آزمون (دقیقه): تستی: ۶۰ تشریحی: ۰

تعداد سوالات: تستی: ۲۰ تشریحی: ۰

عنوان درس: زبان تخصصی ۲، زبان تخصصی ۳، زبان تخصصی مدیریت صنعتی

رشته تحصیلی/کد درس: مدیریت دولتی ۱۲۱۲۰۲۴ - ، مدیریت صنعتی ۱۲۱۲۰۳۵ - ، مدیریت صنعتی (چندبخشی) ۱۲۱۲۰۳۷ - ، مدیریت دولتی (چندبخشی) ۱۲۳۴۰۳۲

Choose 1,2,3 or 4 which best completes the sentence.

1-The governmental responsibility to .....the public interest distinguishes public administration from private management.

1. promote                      2. allocate                      3. run                      4. defraud

2-The remoteness of markets in the public sector makes it difficult to assess the worth and ..... of public administrative operations.

1. delegation                      2. efficiency                      3. commission                      4. boss

3-the word ..... refers to an orderly arrangement of positions in an organization on the basis of increasing responsibility.

1. efficiency                      2. agency                      3. hierachy                      4. politics

4-.....refers to the measure of production achievement or efficiency comparing the quantity of output with the use of necessary resources.

1. Productivity                      2. Authority                      3. Accountability                      4. participative

5-It is their duty to serve the ....., not to destroy it.

1. revenue                      2. recruitment                      3. community                      4. position

6- In condition of .....there is a rise in unemployment as labour becomes too costly.

1. enterprise                      2. entrepreneur                      3. expertise                      4. inflation

7-She was..... of her money by a dishonest accountant.

1. financed                      2. defrauded                      3. fired                      4. bluerd

8-His readiness and practical ability to move from one.....to another is surprising. He has got very different jobs in a relatively short time.

1. Executive                      2. Manager                      3. Business                      4. Occupation

9-A(n) .....system may have excessive or complicated official routine.

1. bureaucracy                      2. bureaucratic                      3. administration                      4. administrative

10-The private sector must turn to the public sector's courts and police power to .....the contracts.

1. exhibit                      2. defraud                      3. spawn                      4. enforce

11-Public administrative operations enable government to provide services and products that would not be provided by private ..... at all.

1. merit                      2. retention                      3. enterprise                      4. support

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12- He managed to maintain his ..... of the party despite heavy opposition.

1. Leadership                      2. Delegate                      3. Command                      4. Board

13- A person who practices a profession, a skill or something specified is.....

1. Manager                      2. Practitioner                      3. Professional                      4. bureaucratic

14- A person who buys goods or uses services is called.....

1. consumer                      2. expertise                      3. business man                      4. professional

15- a senior scientist heads up a team of colleagues . "colleague" means.....

1. worker of a firm                      2. manager of a company  
3. person with whom one works                      4. feeling of pleasure

16- A person who has others working for him or under him is called .....

1. master                      2. command                      3. failure                      4. value

17- A group of people controlling a company or some other organization is called.....

1. apex                      2. body                      3. board                      4. line function

In each sentence choose the best meaning of underlined word.

18- The job had to be delegated to an assistant.

1. Line of command  
2. Entrust duties to somebody in a lower grade  
3. Group of people working or acting as a unit  
4. Having power to advise

19- The boss is always friendly to his subordinates. The underlined word means.....

1. Responsible  
2. Top or highest point  
3. Person in charge of a meeting  
4. Person who is of lesser rank in an organization

20- He advocates a policy of gradual reforms.

1. support                      2. Income                      3. reject                      4. prevent

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